



Glassford Community Group | MINUTES

Meeting date | time

20/08/19 | 7.30pm

Meeting location

Mansefield Court

Attendees

Clare Miller

David Kilby

Sandra Kilby

Stevie Urquhart

Gary Miller

Lianne Caldwell

Jinty Crawford

James Newall

Les Hoggan

Morag Walker

Willie Webb

Mark Shields

Lisa Webb

AGENDA TOPICS

1. Xmas 2019

It was agreed to proceed with plans for a Xmas Tree with lights and for lights around the roundabout at the centre of the village. It was also agreed to arrange a lights switch-on to coincide with the Friday of the School Xmas Fayre. Costs for lights will be added to the REF application currently underway to support funding for development of a Group business plan. It was also agreed to arrange an event in the Village Hall for Saturday November 30th, possibly involving the Bluebells. It was also agreed to look at options for a children's movie afternoon on the same date.

Action items

Person responsible Deadline

Contact school to discuss and agree dates

Clare Miller

19 September

Discuss options for decorated baubles and assess costs

Lisa Webb

19 September

Action items	Person responsible	Deadline
Contact Douglas MacIntyre	Les Hoggan	19 September
Assess options for movie licence	James Newall	October 2019
Apply for bar licence	Les Hoggan	4 October 2019

2. Village Planters

The Community Group had previously donated a sum from its funds to Glassford Primary School to enable continued planting at the various planters located in the village. Nothing has happened in respect of the planters for some time.

Action items	Person responsible	Deadline
Contact Audrey Donnelly	Les Hoggan	19 eptember

3. Application for Charitable status (SCIO)

The Community Group agreed at the AGM held at the end of July to complete an application for charitable status based on a two tier SCIO model. A constitution has been completed to support this application with a final decision needed on the purposes to be included in the constitution and the application.

Action items	Person responsible	Deadline
Issue purposes for review and agreement	Les Hoggan	20 August 2019
Agree purposes	All	13 September 2019
Complete SCIO application	Les Hoggan	19 eptember 2019

4. Renewable Energy Fund application

The Community Group has an application sitting at approved to proceed stage via South Lanarkshire Council. Three quotes are required to support this and to enable the application to be completed. One is already in place with two to come in from Euan Fraser and Martin McManus.

Action items	Person responsible	Deadline
Follow up request for quotes	Les Hoggan	6 September 2019
Complete REF application	Les Hoggan	19 September 2019

5. Beer and Gin Festival 2020

The Community Group had decided at an earlier meeting to proceed with a festival in 2020. A number of decisions were taken on how the event will be managed

1. Beer Alley and Gin Lane in Jackson Street
2. Discuss pricing with Select Drams
3. Arrange for 6 brewers, 3 gins and Select Drams

4. Entertainment to be split between the main marquee and the hall.
5. All entertainment will be advertised in the programme and on social media on the day, with posters put up around the event to promote acts.
6. A smokers area will be set up at the back of the marquee
7. Toilets will be located at the back of the marquee
8. Food will be located in the church hall car park and possibly in the church hall.
9. Tudor Coffee House and Roasted to be involved plus possibly another one or two (Opsono from Strathaven?)
10. Parking areas will be required for brewers and other 'staff' involved.
11. A road closure request to be made to run from 7pm on the Friday evening until 9am on the Sunday morning.
12. A decision has to be made on wristbands and/or use of a stamp.
13. Ticket prices will remain at £10
14. Tickets will be sold locally at an agreed date and time, in Roasted in Strathaven and online at Eventbrite.
15. A waiting list option will be created on the website, with a specific reference to GDPR.
16. The event will run from 1pm – 9pm.
17. Acts confirmed so far include The Dughoose Ska Band, Underdog, Tennessee Hotshots, a Jazz Band, Alex Crichton, James Kennedy. It was also agreed to include a silent disco.
18. Acts will be on wither in the hall or the marquee at any given time, but not in both venues at the same time.
19. It was agreed to assess costs for t-shirts by contacting Stewart McCarroll.

Action items	Person responsible	Deadline
Arrange brewers, gins and Select Drams	Les Hoggan	December 2019
Manage and order tickets	Clare Miller	November 2019
Set up Eventbrite event and link to website	Les Hoggan	November 2019
Manage sponsors	Mark Shields	February 2020
Arrange marquees/tables/heating/PA	James Newall	November 2019
Arrange road closure	Les Hoggan	November 2019
Organise occasional licence	Les Hoggan	January 2020
Arrange musical acts for the event	James Newall	January 2020
Design programme	Les Hoggan	January 2020
Organise raffle prizes	Jinty Crawford	February 2020
Organise glasses	Lisa Webb	January 2020
Organise 3000 raffle tickets	Lisa Webb	January 2020
Assess t-shirt costs with Stewart McCarroll	Les Hoggan	November 2019

Date of next meeting

Wednesday September 18th at 7.30pm in the Glassford Inn.